HEALTH & SOCIAL CARE PARTNERSHIP - GLENROTHES
THURSDAY, 28TH AUGUST, 2014

2.00 p.m. - 3.30 p.m.

PRESENT:

Fife Council
- Councillor Andrew Rodger (Chair)
- Councillor Tim Brett
- Councillor Judy Hamilton
- Councillor Ian Sloan
- Councillor Arthur Morrison
- Councillor Gavin Yates

NHS Fife
- Alastair Robertson (Co-Chair)
- Dr Les Bisset
- Vicky Irons
- Rona Laing
- Heather Knox

Voluntary Sector
- Kenny Murphy, Fife Voluntary Action

ATTENDING:
- Stephen Moore, Interim Director of Health & Social Care;
- Roseanne Fearon, Head of Adult Services;
- Martin Thom, Head of Older People Services;
- Helen Townsend, Service Manager, Adult Services (West), Social Work Service;
- John Mills, Senior Manager (Housing Access & Support), Housing & Neighbourhood Services;
- Liz Mitchell, Health & Social Care Partnership Co-ordinator;
- David Henderson, Team Manager/Adviser, Committee Services and Diane Barnet, Committee Administrator, Corporate Services, Fife Council;
- Chris Bowring, Chair, Partnership Finance Group (Director of Finance, NHS Fife);
- Mary Porter, General Manager, Dunfermline & West Fife/Kirkcaldy & Levenmouth Community Health Partnership;
- and Yvonne McCallion, Lead Manager, Re-Shaping Care for Older People, NHS Fife.

APOLOGIES
FOR ABSENCE: Councillor Neale Hanvey and John Wilson, Chief Executive, NHS Fife.

WELCOME/INTRODUCTIONS/VALEDICTORIES

Prior to commencement of business, the Chair welcomed Dr Les Bisset and Rona Laing, Non-Executive Directors, NHS Fife, to their first meeting of the Health & Social Care Partnership.

In/
In addition, as this was their last meeting, the Chair commended both Stephen Moore, Interim Director of Health & Social Care and Roseanne Fearon, Head of Adult Services, Social Work Service, for their contribution to both the work of the Partnership and to the Social Work Service during their term of office. The Partnership wished them both best wishes for their respective retirement.

91. **MINUTE**

The Partnership considered the minute of the Health & Social Care Partnership meeting of 5th June, 2014.

**Decision**

The Partnership approved the minute.

92. **MATTERS ARISING**

(a) **Presentation: Joint Inspection of Older People’s Services**  
*Previous Minute Reference – paragraph 80 of 2014.H.S.C.P.41 refers*

**Decision**

The Partnership noted that:-

(1) informal feedback had been mainly positive with some improvements indicated in relation to, for example, information sharing and information technology;

(2) there had been feedback that staff had commented positively in relation to leadership – this was very reassuring in today’s climate of change; and

(3) formal feedback was expected to be received prior to the festive period and would be available for public consumption at that time.

(b) **Stratheden Discharge Programme**  
*Previous Minute Reference – paragraph 82 of 2014.H.S.C.P.43 refers*

**Decision**

The Partnership noted that an agreement on resource transfer arrangements between NHS Fife and Fife Council had not yet been reached, however, dialogue continued and a resolution was expected to be reached shortly - progress continued to be made without impact on patients.

(c) **Fife Community Equipment Partnership: Best Practice Review**  
*Previous Minute Reference – paragraph 83 of 2014.H.S.C.P.43 refers*

**Decision**
Decision

The Partnership noted that negotiations between NHS Fife and Fife Council continued and that there was a willingness to resolve the gap in resource – a resolution was expected to be reached and a report would be submitted to the next Partnership meeting on 4th December, 2014.

(d) A Review of Sensory Impairment Services in Fife

Previous Minute Reference – paragraph 86 of 2014.H.S.C.P.45 refers

Decision

The Partnership noted that an officer from Housing and Neighbourhood Services had been appointed on secondment to develop a local strategy to cater for the increasing numbers of Fifers with a sensory impairment. Funding had also been awarded by the Scottish Government for a period of two years to develop the strategy involving voluntary sector partners which would progress actions and recommendations arising from the national strategy – ‘See Hear: a Strategic Framework for Meeting the Needs of People with a Sensory Impairment in Scotland’.

93. **ALIGNED JOINT RESOURCING BUDGET**

(a) Revenue Budget – Out-turn 2013/14 (Report to 31st March, 2014)

The Partnership considered a report by Chris Bowring, Chair, Finance Group, advising of the 2013/14 provisional out-turn, produced from information for the period 1st April, 2013 to 31st March, 2014, indicating an overspend of £5.456m on the Partnership Budget.

Decision

The Partnership noted:-

(1) that the figures contained in the report were extracted from the overall budgets of NHS Fife and Fife Council and as such were only partial;

(2) that the NHS Fife budget had been increased to take account of pay awards for 2013/14 and the full year budgets also took account of efficiency savings which had been withdrawn in agreement with Service Managers;

(3) that full details of the total budget position of each organisation were submitted to the relevant Committees of NHS Fife and Fife Council, as appropriate, during the year;

(4) that the outturn position was provisional until completion of an audit of the Council’s Annual Accounts on 30th September, 2014; and

(5)/
(5) the summary information for services within the Partnership Budget and the detailed analysis of expenditure on each service element as detailed in the appendices to the report.

(b) Partnership Revenue Budget – 2014-15

The Partnership considered a report by Chris Bowring, Chair, Finance Group, seeking approval of the 2014/15 Partnership budget of £200.305m, comprising £152.992m from Fife Council and £47.313m from NHS Fife.

**Decision**

The Partnership:-

(1) noted that the information contained in the report had been extracted from the host organisations' overall budget reports, progressed through their respective approval processes;

(2) noted that Fife Council Social Work Service and NHS Fife were both committed to ensuring that expenditure was contained within the approved budget for 2014/15;

(3) noted that an additional investment of £2m within Fife Council was in the process of being allocated within Adults and Older People Services and the temporary funding from Fife Council balances of £2.548m, as a result of Priority Based Budgeting would help to mitigate against the under-achievement of on-going Reshaping Social Work savings;

(4) agreed to approve the Partnership 2014/15 budget of £200.305m;

(5) agreed to consider further reports detailing any other adjustments to the Partnership Budget as appropriate; and

(6) agreed that a hand-over of financial governance arrangements from the Partnership to the Shadow Board and subsequently to Integrated Health and Social Care, would be required early next year.

94. **RE-SHAPING CARE FOR OLDER PEOPLE AND THE CHANGE FUND - UPDATE**

The Partnership considered a joint report by Vicky Irons, General Manager, Glenrothes and North East Fife Community Health Partnership, NHS Fife and Martin Thom, Head of Older People Services, Social Work Service, Fife Council, providing an update on the progress of the Re-Shaping Care for Older People programme, including the Change Fund.

**Decision**

The/
The Partnership:-

(1) noted the impact of the disinvestment of £700,000 for 2014/15, as detailed in Appendix 1 of the report;

(2) noted the briefing notes on issues previously raised at Committee – Position Statement on the Change Fund Evaluation processes and the Health & Social Care Partnership’s decision in response to questions raised in June 2014 (as detailed in Appendix 2 of the report);

(3) noted the availability of the Integrated Care Fund (ICF) and links with the Change Fund and the Strategic Commissioning Plan;

(4) noted the timescales for completion of a proposal, approval by Health & Social Care Partnership and submission to the Scottish Government;

(5) noted that the ICF plans would require to be signed off by December 2014 and a return would be required to the Scottish Government at that time; and

(6) agreed to consider an update report at the next Partnership meeting detailing the outcome of an exercise which would be undertaken during the autumn to agree the areas for future investment from the ICF and subsequent to consideration by the Shadow Board.


Decision

The Partnership:-

(1) noted the content of the report and the progress made to date following the launch of the joint mental health strategy ‘What Matters To You?’ last year and the subsequent development of a draft action plan covering mental health work across the partnership;

(2) endorsed the on-going purpose and remit of the Group, as detailed in the report – the Group continued to be an example of effective partnership working and service user and carer involvement;

(3)/
agreed to support efforts to resource key elements of the Strategy across the Partnership to enable continued work to implement ‘What Matters To You?’ for the people of Fife from 2013 to 2020;

(4) noted that the Group would keep up to date with progress on the Integration of Adult Health and Social Care in Fife;

(5) requested, under the ‘Outcome’ of ‘More People with mental health problems will recover’, that specific emphasis on action to ‘improve access to Child and Adolescent Mental Health and Psychological Therapies services’ was given priority to ensure a robust system that was fit for purpose going forward; and

(6) agreed to consider a further update report detailing improvements and outcomes against baseline information.

96. LEARNING DISABILITY / AUTISM SPECTRUM DISORDER STRATEGY IMPLEMENTATION GROUP ANNUAL REPORT


Decision

The Partnership:-

(1) approved the work of the LD/ASD SIG – the Group continued to be an example of effective partnership working and service user and carer involvement;

(2) noted that a project manager was to be identified to take forward the ‘Keys to Life’ Implementation Plan to ensure involvement of all key partners, particularly individuals with learning disabilities and their families;

(3) noted that no central funding was available to assist with implementation of the LD/ASD Strategy – any costs would require to be met from within existing resources – there was relevant expertise and an established champions network which would promote the action plan;

(4) noted that the next stage was to develop an implementation plan which would detail SMART objectives and timescales for implementation;

(5) noted the update on the Lynebank Discharge Planning arrangements – a Discharge Planning Group meets on a six-weekly basis to review progress and discuss in-patients who became ready for discharge; and

(6)/
(6) endorsed the Fife Autism Strategy as detailed in Appendix 3 of the report – an implementation plan had been identified and would now be taken forward with a view to improvement in delivering services for people with Autism.

97. **WINTER REVIEW 2013-14**

The Committee considered a report by Heather Knox, Director of Acute Services, NHS Fife, providing an update on the outcome of the Winter Review 2013-14 on areas for improvement following the Winter Review and Improvement Event held on 3rd April, 2014 – the effectiveness of the new elements of the 2013-14 winter plan; and new emerging themes and concentrating on the suggested areas for improvement for 2014-15 from this event.

**Decision**

The Partnership:-

(1) noted the outcomes of the Winter Review 2013-14;

(2) noted that areas for improvement identified at the event on 3rd April, 2014 were being progressed and would be co-ordinated by the Emergency Access Core Group;

(3) noted that these improvements would be progressed by the appropriate existing work stream and would inform development of the Local Unscheduled Care Action Plan (LUCAP 2) and Fife’s Winter Planning Framework for 2014/15;

(4) noted that a focussed planning event for winter 2014-15 was to be held in due course; and

(5) requested the inclusion of comparator figures in future update reports, in comparison with the previous year, of progress with respect to the performance of the Discharge Hub (delayed discharge) – these figures were available for the whole of Scotland from ISD and from Fife NHS Board for Fife and would be included as an appendix to subsequent reports.

*Councillor Judy Hamilton left the meeting prior to consideration of the following item.*

98. **LOCAL UNSCHEDULED CARE ACTION PLAN (LUCAP)**

The Committee considered a report by Heather Knox, Director of Acute Services, NHS Fife, providing an update on plans for year 2 of the Local Unscheduled Care Action Plan (LUCAP2).

**Decision**

The Partnership noted:-

(1)/
(1) the final draft of the LUCAP2 – year 2 of a 3-year improvement programme; and

(2) that a final draft of LUCAP2 was submitted to the Scottish Government on 30th June, 2014 following its approval at Fife NHS Board on 24th June, 2014.

99. ITEM FOR INFORMATION – HEALTH & SOCIAL CARE PARTNERSHIP BUSINESS PLAN

The Partnership considered the Health & Social Care Partnership Business Plan in relation to the remaining meetings to March, 2015 – two further meetings were expected to take place prior to the Scottish Government Health and Social Care legislation coming into effect from April, 2015.

Decision

The Partnership noted the Health & Social Care Partnership Business Plan 2014/15, which would be further updated as appropriate.