Note of Meeting held on Wednesday 17th June 2015
10am to 12pm Fife Voluntary Action, Glenrothes

Present: Allan Burns, Judy Hamilton, Andrew Rodger, Tim Brett, Edward Coyle, Paul Hawkins, Fergus Millan, Vivienne Brown, Joanna Clark FVA (for Kenny Murphy)

In Attendance: Janie Gordon, Head of Nutrition and Dietetics NHS Fife; Lyndsay Clark, Senior Health Promotion Officer NHS Fife; Gill Musk, Policy Officer, Fife Council; Claire Hynd, Fife Council (minutes)

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<th>Item</th>
<th>Action</th>
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<td>1. APOLOGIES</td>
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<td>Apologies were received from Sandy Riddell, Kenny Murphy and Carrie Lindsay.</td>
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<td>2. MINUTE OF PREVIOUS MEETING</td>
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<td>The minutes from FHWA 18th March 2015 were agreed as accurate.</td>
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<td>3. MATTERS ARISING</td>
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<tr>
<td>Young people’s health and wellbeing</td>
<td>LW/Co-ord Group</td>
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<td>The young people’s health and wellbeing event / workshop is in hand. Members of the Co-ordination Group, Lorna Watson and community learning and development colleague are co-ordinating a workshop to take place in the Autumn.</td>
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<td>Action: update Alliance on date and arrangements.</td>
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<td>Older people’s health and wellbeing</td>
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<td>A revised paper ‘Revitalizing a Focus on Ageing across Fife Partnership’ to be presented to Fife Partnership Executive Group by Gordon McLaren, Consultant in Public Health Medicine on 1st July. As previously endorsed by FHWA, a workshop to be convened for the end of the year.</td>
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<td>Action: FPEG paper to be circulated to FHWA and OPSIG (Older People’s Strategic Implementation Group)</td>
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4. **Fife Health and Wellbeing Plan – consultation / update**

4 local consultation events and 3 targeted workshops were held to discuss the content of the plan, alongside an on-line survey. Positive feedback and helpful suggestions were received. Overall the refreshed version of a health inequalities strategy was welcomed and the final draft will now be updated reflecting the feedback.

A tight timeline to sign off in July and launch September is required. FHWA members agreed that a smaller group of representative members would sign off the strategy on their behalf.

Action: Vivienne to co-ordinate a small group from the Alliance to look over the final version and sign off the document.

**FHWA supporting group - evidence and research and knowledge.**

Potential for this group is being explored by Jo-Anne Valentine, Public Health Manager. There was discussion around measuring impact and potential links to academic institutions. The need to work closely with the voluntary sector and to support local community planning to ensure policy decisions by local leaders are based on evidence should be noted by the new group.

Action: Revisit relationship with Social Dimensions of Health Institute (Dundee University)

4. **REPORT ON FOOD AND HEALTH IN FIFE**

Janie Gordon gave a presentation outlining the background to food and health policy; the need to work with communities; the purpose and partners involved in the Food and Health Group; and the food and health strategy and action plan, which directs food and health activity in Fife and links it to local and national policy.

Lyndsay Clark presented more detail on work outlined in the 'Food and Health in Fife 2014/15 Report'.

Issues were raised around food and health strategy for 2015/16 and beyond, what impact the work is having and any available evidence, the need for care to be taken around stigmatising language and assumptions and the potential for more linkages to the business sector.

It was noted that the revised food and health strategy will continue to support delivery of the health and wellbeing plan, which will be finalised by September. It was also noted that one of the focus areas for FHWA over 2015/16 is to improve connections with its strategy groups.

The Fairer Scotland Fund monies have now been allocated to the local 7 local areas, to address poverty and support delivery of local community plans. This led to some discussion on how the Alliance can influence a focus on health inequalities within the activity funded through the local areas.

FHWA members expressed support for the work of the Food and Health Group but asked for more clarity on how best to support food and health work across Fife.

Action: The Co-ordination Group will continue discussions with the Food and Health Strategy Group on the issues raised.
5. **FHWA ANNUAL FUNDING REPORT 2014/15**

Gill Musk gave a short presentation outlining the annual funding report for 2014/15, which provides information on the range and diversity of projects funded, as well as key achievements and challenges and learning points from across the programme.

There was discussion around the content of the report and the Alliance agreed that the recommendations of the report will be very helpful in informing future work and the use of innovation funding.

Action: recommendations of funding report to inform proposals for use of remaining 2015/16 funding.

6. **MAINTAINING MOMENTUM**

The maintaining momentum report was considered by the Alliance.

The Alliance agreed its priority areas of work for 2015/16 outlined in the report as follows:

1. completion, launch and adoption of the new health and wellbeing strategy across community planning partners
2. use of 2015-16 funding to effectively support the refreshed health and wellbeing plan
3. improved connection and leadership with and across its own strategy groups
4. inclusion of health inequalities outcomes within delivery plans of key organisations
5. development of stronger links with local community planning processes.

The Alliance agreed to the September timeframe for the launch of Fairer Health for Fife 2015-2020.

Action: A joint meeting of the Alliance and the Co-ordination Group to be convened to plan activity linked to its priority work areas for the next year, agree use of funding and update the membership of the Alliance.

7. **FOR INFORMATION ONLY**

7.1 **HEALTHYWORKING LIVES**

The Alliance considered this update on research around workplace health, safety and wellbeing in Fife. Members noted the actions which have been developed as a result and looked forward to future updates on the work of NHS Fife Health Promotion Healthy Working Lives team.

7.2 **FIFE PARTNERSHIP BOARD 17TH FEBRUARY 2015 – MINUTES**

Minutes from the Fife Partnership will follow when available.
### 7.3 FAIRER FIFE COMMISSION – VERBAL UPDATE

The Fairer Fife Commission was initiated by Fife Council administration following discussion with other key partners. It brings together leaders from different backgrounds to look at poverty in Fife. The commission will look at 4 areas - Paid and Unpaid Work; Place; Being Well; and Life Courses and Transitions.

A report on Being Well was submitted to the commission and Eddie Coyle led a group presentation around Being Well at the commission’s meeting in June. Feedback has not yet been received.

### 8. DATE OF NEXT MEETING

Wednesday 16<sup>th</sup> September 2015 at 10am to 12pm Conference Room 3, Fife House.